

Co-op Position
Ontario Ministry of Energy, Northern Development and Mines
Strategic Policy and Analytics Branch

The Ministry intends to hire a motivated masters-level or advanced undergraduate policy co-op student for the Winter 2019 term (January-April). Primarily located within the Ministry's Strategic Policy and Research Unit (Energy), the successful candidate may also have opportunities to participate in projects conducted in partnership with other Ministry units.

The Ministry of Energy, Northern Development and Mines works with many partners inside and outside of the government to develop a balanced plan to provide cost-effective, clean and reliable energy to Ontarians and plays an important role in bringing novel technologies from lab to market.

Consider working for the Ministry and contribute to the strategic development of Ontario's energy sector.

What can I expect to do in this role?

Depending on your specific skill set, you will:

- lead and carry out studies/projects on a variety of files, such as climate resilience, emerging technology trends, and export and innovation strategy, to develop and recommend strategies and policy options
- research and analyze ministry policies, programs, and Cabinet submissions, develop in-depth reports, present policy options and recommendations to ministry senior management for decision making purposes
- build stakeholder relationships, gather intelligence, develop consensus, collaborate on policy development or research, and resolve concerns and issues

How do I qualify?

Interpersonal and communication skills:

- interpersonal and persuasion skills to build and maintain strong relationships with partner branches and ministries, and gain support for ministry policy and program initiatives
- demonstrated communication skills to prepare reports, briefing notes, cabinet submissions, and correspondence; presentation skills to provide explanations, advice and policy/program recommendations

Research and analytical skills:

- demonstrated research, analytical and evaluative skills to undertake qualitative and quantitative research, environmental scans and trend analysis
- ability to process and distill information from a range of sources, and develop policies or solutions to achieve the ministry's and the government's goals.

Specific technical knowledge would be an asset, but is not required:

- knowledge of the broad economic, environmental, legal, and political issues underlying policy development in the energy sector
- knowledge of (climate) resilience and climate change adaptation
- knowledge of provincial and ministry strategic directions, policy, commitments and legislation related to the energy sector

The Ministry is committed to a respectful, diverse, inclusive and accessible workplace. We encourage candidates from traditionally under-represented groups to self-identify and especially welcome applications from Indigenous candidates.

How do I apply?

Please direct applications and inquiries to Joerg Wittenbrinck (joerg.wittenbrinck@ontario.ca). Submit your application electronically by Tuesday, November 20, 2018 and include, preferably as a single PDF file:

- a cover letter
- your resume

Interviews, in Toronto or via teleconference, are planned for the week of November 26-30.